



Department of Public Safety
Mitchell J. Brown, Director of Public Safety

Division of Police

Walter L. Distelzweig, Chief of Police

120 Marconi Boulevard
P.O. Box 15009

Columbus, Ohio 43215-0009

THE CITY OF COLUMBUS IS AN EQUAL OPPORTUNITY EMPLOYER



City of Columbus
Mayor Michael B. Coleman

Phone # (614) 645-4545

Fax # (614) 645-4551

TDD# (614) 645-4577

Date: _____

Columbus Division of Police
120 Marconi Boulevard
Columbus, Ohio 43215-0009

To the Chief and Officers of the Columbus Division of Police:

This letter authorizes you to act as agents for _____ for the
(property owner)
purpose of removing trespassers from the property located at _____
_____ in the City of Columbus.
(street address)

The said property owner agrees to testify in court regarding this authorization and the ownership of said property should an arrest result.

It is understood that the information may not be available to identify individuals who have permission to be on the premises. The Division of Police, Department of Public Safety, City of Columbus, and their officers and agents assume no liability for failing to act to protect the said property.

It is also understood that this Letter of Authorization can only be revoked by providing written notice to the Columbus Division of Police, Records Unit. Property owner agrees to provide Columbus Division of Police, Records Unit, written notice if ownership of the property is transferred.

Signed: _____
(property owner) **OR**

Signed: _____
(authorized agent of owner – documentation from owner must be attached)

Printed name: _____

Home Address: _____

Telephone – Home: _____

Work: _____

Cell: _____

Alternate: _____

